

## **Requirements for Proper Submissions**

Calibrate your monitor a minimum of every 14 days. Colorimeter or equivalent recommended.

Must have Photoshop Elements v3.0, or Photoshop 7 and higher.

If you are capturing images in something different than Adobe RGB 1998 make sure to embed the RGB color space in your digital files.

Keep file names simple. Keep image file names to 6 characters or less. Make sure the image has the .tif or .jpg extension.

Images can be uploaded to our FTP server, (call for details) or image files can be submitted on CD.

You can load digital camera files as long as they are captured in jpg or tiff format. We recommend that your image files be cropped when sending them to the lab for printing. Images that have not been cropped will automatically be cropped from the center of the image files. If you use Photoshop please use the crop tool, input the width size and the height with resolution of 300 dpi.

Rush order 20% extra – unless time permits.

Minimum order is \$10.00.

Copyright – All images that require a copyright, the photographer must buy their stamp from Beacon Stamp & Seal Co.

Thank You  
We appreciate your business